**KILMARNOCK HARRIER & ATHLETIC CLUB**

**SCOTTISH CHARITABLE INCORPORATED ORGANISATION (SCO46169)**

**ANNUAL GENERAL MEETING**

**PARK HOTEL, KILMARNOCK**

**FRIDAY 20h APRIL 2018**

AGENDA

1. Welcome, Introduction and Opening Remarks
2. Apologies
3. To approve the minutes of the AGM held in April 2017
4. To receive and adopt the Annual Accounts and Examiners Report
5. To decide membership fees for 2018/19
6. Member Proposals
7. To elect Trustees
8. To elect Management Committee
9. To elect Club Captains
10. Close

**Item 7 - Member Proposals**

If any member wishes to submit a proposal this would be required to submission 7 days before the meeting in writing to a Trustee or Committee member or by email to [agm@kilmarnockharriers.com](mailto:chairman@kilmarnockharriers.com). Each proposal must have a proposer and seconder and have a clear justification and any approx. potential costs incurred. Any member proposals will be distributed prior to the AGM.

**Item 8 – To Elect Trustees (minimum three)**

|  |  |  |
| --- | --- | --- |
| Role | Current Holder | Nominations |
| Chair | ¹ Eddie Tonner |  |
| Vice Chair | *New position* |  |
| Treasurer | 2Alasdair Murray |  |
| Trustee | ² Graham Short |  |
| Trustee | ² Alan McMahon |  |
| Trustee | ² Cliff Walker |  |
| Trustee | ² Colin Glencorse |  |
| Trustee | ² Susan Ballantyne |  |

**Notes**

¹ Standing Down from current position

² Willing to stand for re-election

Trustees are deemed to formally retire at each AGM, but are deemed to be re-elected unless:

* They formally intimate they do not wish to be reappointed.
* There is an election process and they are not re-elected

The number of Trustees is not limited to 7. Therefore more may be considered (max 10 per constitution).

To aid proceedings on the evening please could nominations (including a proposer and seconder) be sent to [agm@kilmarnockharriers.com](mailto:chairman@kilmarnockharriers.com) prior to the meeting. If nominating please check with the nominee to ensure they wish to be considered.

Nominations will still be accepted on the evening but again please check with the nominee to ensure they wish to be considered.

**Main Responsibilities of Trustees**

* Maintaining effective club governance
* Formation of the future strategy
* To act on behalf of the club in a fair and unbiased manner
* To continually adapt and deliver the Club Development/Business Plan

**Item 9 - To elect Office Bearers (Management Committee)**

|  |  |  |
| --- | --- | --- |
| Role | Current Holder | Nominations |
| Chair | ¹ Eddie Tonner | Devolve - Chair of the meeting could be trustee chair, one of the trustees or general committee leads. |
| Vice Chair | Vacant | Devolve- Position to be held by a trustee. |
| Minute Secretary | ² Lynn Smith |  |
| Finance Lead | 2Alasdair Murray |  |
| Admin/Comms Lead | ² Connell Drummond |  |
| Athlete and Welfare Lead | ² Margaret Chalmers |  |
| Volunteer Lead | *Position Vacant* |  |
| Events Lead | ² Ian Gebbie |  |
| Competition Lead | ² Suzanne Sharp |  |
| Ayrshire Harriers Rep | ² Jean Youden |  |

|  |  |
| --- | --- |
| Part Time Roles | Current Holder |
| Club Together Officer | Billy Roberton |
| Athletics Pathways Development Officer | Jim Goldie |

**Notes**

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² Willing to stand for re-election

Positions can be held on a joint basis and we would encourage more people to join to assist these roles.

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Anyone who has an interest in aiding the Lead person in their role to help carry out development or day to day activities at the club (but does not wish to attend monthly meetings) please contact the Lead person or email [volunteering@kilmarnockharriers.com](mailto:volunteering@kilmarnockharriers.com)

**Item 10 - To elect Club Captains**

|  |  |  |
| --- | --- | --- |
| Role | Current Holder | Nominations |
| Senior Captain - Female | ¹ Paula Wilson | Amanda Bryden |
| Senior Captain - Male | ¹ Stewart McAllister | Stuart Nibloe |

**Notes**

¹ Standing Down from current position

² Willing to stand for re-election

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